

Tony Kershaw
Director of Law and Assurance

If calling please ask for:

Lisa Sampson on 033 022 28193
Email: lisa.sampson@westsussex.gov.uk

www.westsussex.gov.uk

County Hall
Chichester
West Sussex
PO19 1RQ
Switchboard
Tel no (01243) 777100



1 July 2020

Performance and Finance Scrutiny Committee

A virtual meeting of the Committee will be held at **10.30 am on Thursday, 9 July 2020.**

Note: In accordance with regulations in response to the current public health emergency, this meeting will be held virtually with members in remote attendance. Public access is via webcasting.

The meeting will be available to watch live via the Internet at this address:

<http://www.westsussex.public-i.tv/core/portal/home>

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Agenda

10.30 am 1. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt please contact Democratic Services before the meeting.

2. **Minutes of the last meeting of the Committee** (Pages 5 - 16)

The Committee is asked to agree the minutes of the meeting held on 22 May 2020 (cream paper).

3. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference which have emerged since the publication of the agenda.

4. **Requests for Call-in**

There have been no requests for call-in to the Scrutiny Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

10.40 am 5. **Financial Implications of Covid-19** (Pages 17 - 22)

A report by the Director of Finance and Support Services updating the committee of the financial implications and pressures for the year 2020/21 as a result of the current pandemic situation.

The Committee is asked to review, comment on and make any relevant recommendations for action to the Cabinet Member for Finance.

11.25 am 6. **Treasury Management Annual report** (Pages 23 - 56)

Report by the Director of Finance and Support Services setting out the performance of the Treasury Management function in 2019/20.

The committee is asked to review and comment on the Treasury Management Annual Report and make any relevant recommendations for action to the Cabinet Member for Finance in relation to Treasury Management activity.

COMFORT BREAK - approx. 11.55 to 12.25

12.25 pm 7. **2019/20 Scrutiny Annual Report and 2020/21 Work Programme** (Pages 57 - 76)

Report by the Director of Law and Assurance providing an evaluation of the impact of scrutiny at the County Council during 2019/20 and the work programme for July 2020 – September 2021.

The Committee is asked to scrutinise and comment on the report, with a particular focus on:

- a) reviewing scrutiny performance and making any recommendations for improvements. It should also consider its role in improving scrutiny practice and, if appropriate, identify any training or development needs for scrutiny members;
- b) ensuring that the highest priority areas for scrutiny are included within the work programme for this committee (see Appendix 2);
- c) supporting the work programmes of the service scrutiny committees (see Appendix 3) and recommending that

County Council in July approves the scrutiny work programme for all committees;

- d) considering whether the capacity and resources available for scrutiny are sufficient to ensure the work programmes can be achieved; and
- e) giving an early indication of any topics from the work programme for debate at future County Council meetings.

1.15 pm 8. **In-sourcing financial services from Support Services
Outsource Contract** (Pages 77 - 86)

Pre-decision scrutiny of the decision to in-source financial services from the Support Services Outsource (SSO) Contract.

The Committee is asked to scrutinise the decision report and make any relevant recommendations to the Cabinet Member for Economy and Corporate Resources ahead of the decision being taken.

1.45 pm 9. **Forward Plan of Key Decisions** (Pages 87 - 128)

Copy of the Forward Plan dated 22 June 2020.

An extract from any Forward Plan entries published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

1.55 pm 10. **Possible Items for Future Scrutiny**

Members to raise any items which they believe to be of relevance to the business of the Scrutiny Committee and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives, etc.

If any member puts forward such an item the Committee's role at this meeting is to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.

1.25 pm 11. **Date of Next Meeting**

The next meeting of the Committee will be held on 10 September 2020 at 10.30am. Probable agenda items are to be confirmed.

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by 28 August 2020.

To all members of the Performance and Finance Scrutiny Committee